



BELKNAP COUNTY COMMISSIONERS  
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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

## Commission Meeting Minutes February 16, 2017

In Attendance: Commissioners David DeVoy, Hunter Taylor and Glen Waring and County Administrator Debra Shackett.

**Minutes:** M/Taylor, S/Waring approve the minutes of 2/2/17. Unanimous. **Motion passed.**

**Calendar:** There was no discussion.

**Previously Signed Documents:** M/Taylor, S/Waring to authorize the County Administrator to sign all department head leave requests. Unanimous. **Motion passed.**

**Finalize Fund Balance Policy:** M/Waring, S/Taylor to approve the fund balance policy. Unanimous. **Motion passed.**

**Write off NH Receivables:** There was a discussion on the nursing home receivables and writing off receivables that should have been written off in years prior. M/Waring, S/ Taylor to establish an amount of uncollectable for the nursing home receivables of \$320,000.00. Unanimous. **Motion passed.**

**Open Furniture Procurement Bids:** Commissioner DeVoy opened the following bids for the Furniture Procurement: WB Mason-\$69,000.00, Office Resources-\$85,200.00 and Creative Office Pavilion-\$77,192.57. Superintendent Keith Gray will review all bids received and make a recommendation to the board.

**Other:** Commissioner DeVoy asked if his fellow Commissioners would consider changing the name of the new service road to the jail. Commissioner Waring stated he would not and Commissioner Taylor stated he wanted to know if the paperwork had already been submitted to the City. County Administrator Debra Shackett will find out if the paperwork has been submitted.

**Public Comment:** No public comment.

**Non-Public Session: Non-public per RSA 91-A:3, II (a):** The Commissioners went into non-public session per RSA 91-A:3, II (a). County Administrator Shackett called the roll: Waring-Yes, DeVoy-Yes and Taylor-Yes. At 6:20 pm the board entered non-public session.

**Adjourn:** The meeting adjourned at the conclusion of the non-public session at 7:05 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', written in a cursive style.

Jamie Ellsworth  
Administrative Assistant